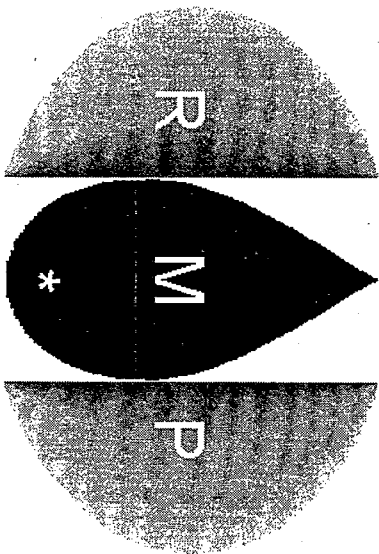


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Submit



United States
Environmental Protection
Agency (5104)
Washington DC 20460

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November 1998

EPA 550-F98-021
www.epa.gov/ceppo

Submitting Your Risk Management Plan (Under Section 112(r) of the Clean Air Act)

*How to get a copy of
RMP*Submit™ and answers to
your RMP questions*

COVER

RMP Requirements

The goal of a Risk Management Program is to prevent serious chemical accidents that could cause harm to the public and the environment and to reduce the potential impact of accidental releases.

If you are regulated under the Risk Management Program, you must submit your Risk Management Plan (RMP), which describes your Risk Management Program. EPA has developed an electronic submission system (RMP*Submit™) that will make filing the RMP easy. The software will be available on diskette, CD-ROM, or via EPA's Internet website.

Portions of the RMP you submit to EPA will be publicly available via the Internet. The information is intended to stimulate the dialogue between industry, state and local officials, and the public to improve accident prevention and emergency response practices.

RMP*Submit:

- ◆ Helps you avoid common reporting errors by verifying you have completed all required data elements;
- ◆ Allows you to correct errors before submitting your RMP; and
- ◆ Accepts limited graphics and provides on-line help.

How Do I Order RMP*Submit?

RMP*Submit will be available in January 1999. RMP*Submit is available free-of-charge through the National Center for Environmental Publications and Information (NCEPI) at:

Phone: (800) 490-9198
Fax: (513) 489-8695
www.epa.gov/ncepihom

Your order will include a:

- ◆ CD-ROM or four diskettes;
- ◆ User's Manual (that includes paper forms).

You also can download RMP*Submit from EPA's Chemical Emergency Preparedness and Prevention Office (CEPPO) Homepage:

<http://www.epa.gov/ceppo/>

Where Do I Send My RMP?

RMPs must be submitted on diskette. Small businesses that do not have computer access are eligible for an "electronic waiver" and can submit their reports on paper.

RMPs must be postmarked by June 21, 1999, and should be sent to:

RMP Reporting Center
P.O. Box 3346
Merrifield, VA 22116-3346

What About Technical Assistance?

Software questions . . .

For answers to technical questions or solutions to installation problems, contact the RMP Reporting Center: (703) 816-4434.

Other questions . . .

EPA's RCRA, Superfund, and EPCRA Hotline is a toll-free service that can answer policy questions on RMP and a variety of federal EPA regulations. The Hotline can be reached during regular business hours at:

Toll-Free: (800) 424-9346
Local: (703) 412-9810
TDD: (800) 553-7672
TDD Local: (703) 412-3323

Documents . . .

The CEPPO Homepage provides access to downloadable versions of the RMP regulations, Frequently Asked Questions, and a wide variety of assistance materials; many of the documents are also available upon request from NCEPI or the EPA Hotline.